



Valdez Fly-In and Air Show
The premier bush flying event in Alaska!

Event: May 11th - May 13th, 2018

2018 Vendor/Exhibitor Registration Kit

Booth Space: 10' X 10' booth spaces are available for the entire weekend for both inside and outside the airport. **All Vendors/Exhibitors must supply their own** tents, tables, chairs etc. Booths are located inside the airport fence, and are on a gravel parking apron. All spaces will be marked clearly with your Booth Number. All Vendors are advised not to encroach on another Vendors space. If this occurs, you will be asked to move.

Booth Fee: Booth payment of **\$150** is due at time of registration. This fee covers registration of your Booth for the weekend.

Booth Payment: Payment in advance is required to secure space. Vendors can submit as payment - Credit Card or Check. All checks should be made payable to the **Valdez Fly-In**. Space is based on availability (first come basis).

Payment & Registration Deadline: May 9th, 5:00 p.m

Credit Card Payment - Email your registration form to the Valdez Fly-In Event Coordinator. Valdezflyin2014@gmail.com

Check Payment - Mail to: Valdez Fly In, P.O. Box 2825 • Valdez, AK • 99686
***Ensure registration and payment arrives before the deadline to secure your booth space.**

The Event Coordinator will contact all Vendors/Exhibitors with Booth Number allocation and a receipt confirmation of payment prior to the event.

Electricity/Water: ONLY electricity and a potable water source will be provided. Vendors using the provided electrical outlets are reminded to not overload outlets with multiple plugins. Use separate extension cords for each major appliance. Vendors/Exhibitors are required to provide their own URL approved extension cords. All Vendors/Exhibitors are required to bring their own containers for hauling and keeping water if necessary.

Food Vendors: All food vendors must be self-contained, and must have a cover over all food preparation and storage areas. Each food vendor will be responsible for obtaining a **Permit from the Alaska Department of Environmental Conservation before May 4, 2018.** Permits can be obtained by contacting ADEC: **Breanna Bullock (Wasilla Office)**
1700 E. Bogard Rd, Suite 103
Wasilla, AK 99654
Phone: (907) 376-1850
Fax: (907) 376-2382
Email: Breanna.bullock@alaska.gov

Food Permits must be displayed in your booth throughout the weekend.

Access: Vehicle access can be provided as necessary for loading and unloading during set-up and take-down. All vehicle access inside the fenced airport ramp area must stay clear of the runway and take only as much time in the area as needed.

Security: Booth space is being provided within the secure airport fenced ramp area and Airport Terminal. However, no security is provided for Vendors/Exhibitors. Any booth or materials left unattended are done so at the risk of the Vendor/Exhibitor. The Valdez Fly-In Association is not responsible for lost or stolen property.

Trash: All Vendors/Exhibitors are required to supply their own trash cans for private use. The Fly-In will provide public trash cans around the staging area for the use of the public. Large dumpsters will be available on-site for evening trash collection.

Set-Up Time: Vendors with enclosed trailers are asked to set-up on Friday, May 11th from 11:00 a.m. through to 5:00 p.m.

All Vendors/Exhibitors to be set up and ready by no later than 9:00 a.m. Saturday May 12th.
This year's show starts at 9:00 a.m. This is 3 hours earlier than usual.

Take Down Time: All Vendors/Exhibitors may commence take down on Sunday May 13th from 3:00 p.m. and **must be completed** by 5:00 p.m.

Contact Valdez Fly-In Event Coordinator if you have questions or to request assistance or further information: 907-835-8244.



RETURN THIS 2018 Vendor Booth Registration FORM

Fee: \$150

DEADLINE: MAY 9TH 5PM.

YOUR NAME	
BOOTH NAME	
How many Booths?	
Type of Booth. Please select.	FOOD RETAIL MERCHANDISE EDUCATIONAL MILITARY TRANSPORT NON-PROFIT OTHER: _____
Do you need electricity?	YES _____ NO _____
Your Contact Phone	
Email my payment receipt to:	
Mail my payment receipt to:	Mailing Address:

Credit Card Authorization Form	
Card Type:	<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover <input type="checkbox"/> Other
Cardholder Name (as shown on card):	
Card Number:	
Expiration Date (mm/yy):	
Cardholder Billing ZIP Code (from credit card billing address):	

I authorize the Valdez Fly In to charge my credit card above for agreed \$.....booth payment.

_____ Date

Customer Signature

OFFICE USE: BOOTH #	BOOTH TYPE:
DATE RECEIVED:	VENDOR CONTACTED: