



## Vendor Booth Registration

Fee: \$250

May 12-14th, 2023

Booth spaces for the 2023 Fly-In are 10' X 10' and are available for the entire weekend both inside and outside the airport. The full \$250 is due at time of registration. This fee covers registration of your booth for 2 sale days - Saturday, May 13<sup>th</sup> and Sunday, May 14<sup>th</sup>.

Payment in advance is required to secure space. Payment options: Credit Card or Check. All checks should be made payable to the **Valdez Fly-In Association**. Space is based on availability (first come basis). **Deadline for Registration is May 1st at 5pm.**

1. **Credit Card Payment** - Email your registration form to the Valdez Fly-In Event Coordinator. And they will send a payment request via Square [ValdezSTOL@gmail.com](mailto:ValdezSTOL@gmail.com)
2. **Check Payment** - Mail to: Valdez Fly-In, P.O. Box 2825 • Valdez, AK • 99686 \***Ensure registration and payment arrives before the deadline to secure your booth space.**

**The Event Coordinator will contact all Vendors via email (or by phone per special request) with any additional set-up instructions and receipt confirmation of payment prior to the event.**

### Helpful Information:

- Tents and tables are not available. Please bring your own.
- Set-up will begin 12:00pm-5:00 p.m. Friday, May 12th for all enclosed trailers . All vendors are welcome to set up Friday 2:00pm-5:00pm and Saturday, May 13th from 7:00am-9:00am. All booths must be ready for business by 9:00 a.m., Saturday, May 13th. (We encourage booth set up on Friday) Break down must be completed by 5:00 p.m. Sunday, May 14th.
- Food vendors must acquire their ADEC approval by Friday, May 12th and have it posted in the booth throughout the weekend.

**Contact Valdez Fly-In Event Coordinator if you have questions or to request assistance or further information: [ValdezSTOL@gmail.com](mailto:ValdezSTOL@gmail.com)**

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**RETURN THIS Vendor Booth Registration FORM**

**Fee: \$250**

**DEADLINE: MAY 1st 5PM**

<b>YOUR NAME</b>	
<b>BOOTH NAME</b>	
<b>How many Booths?</b>	
<b>Type of Booth. Please select.</b>	SPONSOR      FOOD      RETAIL MERCHANDISE      POLITICAL AVIATION      NON-PROFIT      OTHER: _____
<b>Do you need electricity?</b>	YES _____      NO _____
<b>Your Contact Phone</b>	
<b>Email your payment receipt to:</b>	
<b>Mail your payment receipt to:</b>	

<b>OFFICE USE: BOOTH #</b>	<b>BOOTH TYPE:</b>
<b>DATE RECEIVED:</b>	<b>DATE RECEIPT SENT:</b>